

Solano Community College District  
MEASURE G CITIZENS' BOND OVERSIGHT COMMITTEE  
February 1, 2010 – 5:30 pm  
Building 1400 – Student Union Conference Room

ADOPTED MINUTES

CALL TO ORDER

A meeting of the Measure G Citizens' Bond Oversight Committee was called to order at 5:33 pm, Monday, February 1, 2010, in the Student Union Conference Room of Building 1400, Solano Community College by Jesse Branch, Chairperson.

Members Present:

Stan Arterberry, Business Organization, Vallejo  
Jesse Branch, Chair, College Foundation, Fairfield  
Frank Crim, Vice-Chair, Construction/Trades, Vacaville  
Jack Goldsmith, Senior Citizen Organization, Vallejo  
Carol Landry, Business Organization, Vacaville  
Lillian Nelson, Student Trustee

Members Absent:

James Conlow, Construction/Trades, Benicia  
Melvin Jordan, Civic Organization, Benicia

Member Vacancy:

Vacant, Taxpayers' Group

Others Present:

Jowel C. Laguerre, Ph.D., Supt/President  
Carey C. Roth, Vice President, Administrative & Business Services  
David Froehlich, Director, Facilities  
Lester Young, Program Manager, Kitchell  
Judy K. Anderson, Executive Assistant, Business Services

Introductions were made around the table to welcome Carey Roth, Vice President of Administrative & Business Services.

I. APPROVE AGENDA:

- Agenda unanimously approved as presented.

II. APPROVE MINUTES:

- Motion by Stan Arterberry, seconded by Carol Landry to approve the November 2, 2009 meeting minutes with the following amendment: Jesse Branch reported that at the November 2 meeting, another CBOC member nominated him to serve as Chairperson. Mr. Branch discovered that to be in accordance with the CBOC Bylaws, the Superintendent/President appoints the Chairperson. With that notation made and to conform with the Bylaws, Dr. Laguerre appointed Jesse Branch to serve as Chairperson. Motion passed unanimously.

### III. BOND PROJECTS – UPDATE:

- Lester Young reported that Kitchell program staff is scaling back as the project scope is decreasing and will soon be down to three staff.
- Mr. Young announced that since Dave Froehlich's arrival last year, six major projects have been closed out: Bldg. 1400, Gymnasium, Bldg. 1700-B, two infrastructure projects, Bldg. 100 interim remodel, and athletic fields. Bldg. 1300 is in design phase.
- By this May, 26 out of the original 42 projects will be completed. It is proposed to have the next CBOC meeting at the Vacaville Center, to include a tour of the building.
- Kitchell and District staff is working on the reconciliation of the bond budgets.
- A document retrieval system is in the works so that Facilities staff has access to each project's contract documents and specs, etc. Final close-out is being worked on.
- The web page is being updated to include financial information and a "Year in Review" section to highlight accomplishments to-date.
- The District is working with the contractors on leak issues in some of the renovated buildings, and fortunately the new buildings are faring well.

### IV. BOND REPRIORITIZATION - INFORMATION

- Dave Froehlich reported that he's satisfied with Kitchell's work performance, and the Board recently approved a contract extension.
- District staff and Kitchell are working with Perry-Smith LLP, the auditors, on reconciling the bond audit and the budget. The draft of the 2008.09 bond financial audit did not match with the current bond program budget. It's not a major problematic issue because the confidence is there, but staff wants the CBOC and Board to have accurate numbers. He apologized and said the documents will be emailed as soon as possible.
- Mr. Froehlich provided a handout, Bond Funding Worksheet, with the goal of having one document to look back at the past, capture the present, and get a snapshot of future planned projects.
- Last year, the District began to actively seek state funding and support for its facilities projects. While the total bond projects and dollars from Measure G are laudable, it falls short on completing all the upgrades and new construction that is needed now. If the state bond measure is approved this November, it's still contingent on a secure state revenue stream so that funding for projects we have in the queue, such as Building 100 and 1200, can begin. The state informed us that the old Building 100 must be demolished when the new one is built—we cannot keep it. Building 100 is a 50% match funding – the District funds \$17.5 million and Bldg. 1200 is 100% state funding for a major renovation.
- Discussion continues at the District on Building 1400 and finalizing an agreement for ASSC funding contribution to its upgrades. The students have specific concerns and items desired, while details have to be worked out on how much the Student Center Fee will contribute, when, and how.
- An estimated amount of total expenditures as of December: \$87 million, and to keep in mind it's a moving target as we continue to pay expenses.
- Two successful workshops with the Board have occurred since November, 2009 to apprise them of the status on projects and budgets.

- A list of remaining and pending new projects was reviewed. They include a few projects from the original “Gang of 42” projects and new ones, as needs and priorities have changed.
- As of December, total uncommitted dollars remaining: \$15.5 million, and the estimated cost for projects on the “wish list” (pending & new): \$7.5 million. The District is looking farther ahead to the next construction phase of the Vallejo and Vacaville Centers, plus additional upgrades on the main campus.

V. VACAVILLE CENTER GRAND OPENING:

- Dr. Laguerre announced the planned grand opening’s date is Saturday, May 8, 2010. It’s anticipated to have a semi-private breakfast at 9 am and a 2 pm event open to the community. We hope to have Congressman George Miller at the dedication and naming ceremony. He chairs the House Education Committee and the college is in his congressional district.
- An invitation will be sent to John Thompson, former City Manager of Vacaville, who was instrumental in brokering the land agreement in the 1990’s.

VI. CBOC MEMBER VACANCY FROM A TAXPAYERS’ GROUP:

- There has been no success in recruiting a new member from the taxpayers’ group. The Board members, the CBOC members, and the media were notified to inform others of the need to fill this constituent group.
- Mr. Branch reported that he may have one person who will soon be a member of a taxpayers’ group and may apply.

VII. CBOC ANNUAL REPORT TO THE BOARD:

- Because the 2008.09 bond audit report is not ready for the committee to review, comment, and include in its annual report, it was suggested by Dr. Laguerre for the CBOC to make its annual report to the Board possibly in May when the bond audit report will certainly be finalized by then.
- There was consensus to discuss the bond audit report at the May 3 meeting and present the annual report to the Board at its May 19 meeting.
- It was suggested and agreed to have the next CBOC meeting at the Vacaville Center for a tour at 5:30 pm and meeting at 6:00 pm.

VIII. ADJOURNMENT

- Motion, second and approved to adjourn the meeting at 6:55 pm.

jka